



# Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335  
 253-858-3400 – info@penmetparks.org  
[www.penmetparks.org](http://www.penmetparks.org)

## REGULAR MEETING MINUTES

**May 02, 2023, 6:00 PM**

Arletta Schoolhouse at Hales Pass Park - 3507 Ray Nash Drive NW, Gig Harbor, WA 98335

Call to Order Time: 6:07 PM

### Commissioner Roll Call:

	Present	Excused	Comment
President Nixon	x		
Commissioner Hill	x		
Commissioner Babich	x		
Commissioner Grimmer	x		
Commissioner Kingsbury	x		

Quorum, Yes

### ITEM 1 President's Report

- 4/28 Went to Sehmel for the retirement of Marco Malich's number at the PHS baseball game
- 4/28 Site Tour
- 4/29 Board Retreat
- Capital Campaign Contacts

### ITEM 2 Executive Director's Report

- Introduction of Special Events Coordinator, Ryan Sparks
- Introduction of Senior Recreation Coordinator, Edie Morgan
- Positive feedback on youth baseball
- Positive response to teen recreation
- May 12 & 13 Family Dances, each have two sessions. Beach party theme and sponsored by Ocean5. Preregistration required.
- PROS Open House, May 17<sup>th</sup> at 4-5:30 at Arletta Schoolhouse
  - The Social PinPoint Website is now open, encouraging the public to visit this and provide community input.
- WA State appropriated 1 million dollars for CRC.
  - Thanks to Representative Caldier, Representative Hutchins, and Senator Randall.
  - We will invite all to the Phase I ribbon cutting and Phase II ribbon cutting.

### ITEM 3 Special Presentations

#### 3a. Spring Egg Hunt Event Report

PowerPoint Presentation by Recreation Coordinator, Brycen Toney



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**Board Comments:** Commendable and proud of the staff for 91% survey response for very friendly staff! **Board Comment:** Appreciate recycling-kudos for cost savings and for implementing the request made last year.

## 3b. March 2023 Financial Report

PowerPoint Presentation by Director of Finance, Stephanie Buhrman

## ITEM 4 Board Committee Reports

### 4a. Park Services Committee

- Community Recreation Center updates
  - Phase II is awaiting sign off. The next meeting with the County is next Monday
- Rosedale Hall renovation project updates
- BerryDunn interviews
- DeMolay project update
- Parks Appreciation Day
- 2023 CIP update

### 4b. Finance Committee- Has not met since last meeting

### 4c. Administrative Services Committee- Has not met since last meeting

### 4d. Recreation Services Committee

- Introduction of new staff: Ryan Sparks, Special Events Coordinator & Edie Morgan, Recreation Coordinator – Seniors (part-time)
- Athletics & Fitness
  - Baseball season is underway.
  - Exploring a partnership with Redline Athletics.
- Community Recreation
  - Teen Beach “Bonfire” event scheduled for 4/28 at Sunrise Beach (24 teens signed up)
  - Walking club has been popular this spring may add dates for summer.
- Seniors
  - Senior Socials continue 1st & 3rd Fridays. New watercolor painting class begins May 2nd.
  - Looking for a new SAIL fitness class instructor.
- Specialized Recreation – the Harbor Social Club (bi-monthly activity) will be moving to Arletta in July & August.
- Special Events –
  - Spring Egg Hunt had 660+ participants
  - Family Dances are coming up on May 12 & 13 at Ocean5
  - Family Fun Fest & Bike Bash planning is underway for the June 24th event.
  - Concerts in the Park & Movies in the Park schedules are being finalized.
  - General discussion regarding volunteer opportunities for District programs and events.



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**4e. Campaign Committee-** Has not met since last meeting

**4f. External Committees-** None

**ITEM 5 Public Comments:**

- Bill Sehmel
- Betty Lilienthal

**ITEM 6 Minutes**

**6a. Approval of the April 18, 2023 Regular Meeting Minutes**  
Commissioner moved to adopt the minutes as presented;  
Commissioner seconded;  
Roll call vote. Approved Unanimously. Motion Carried.

**ITEM 7 Consent Agenda**

**7a. Resolution C2023-006: Approval of the April Vouchers**  
Commissioner moved to adopt the April Voucher as presented;  
Commissioner seconded;  
Roll call vote. Approved Unanimously. Motion Carried.

**ITEM 8 Unfinished Business**

**8a. Resolution RR2023-007: Accept the Fees and Services Assessment Study - Second Reading**

Resolution RR2023-007 was moved and seconded at the April 18th 2023 Regular Meeting. There is a motion on the table.

Further presentation by Director of Recreation Services Tracy Gallaway: Resolution RR2023-007 that was heard in the first reading incorrectly stated the Fiscal Year 21 Budget as \$8,128,859, which affected the budget numbers subsequent figures 1, 2, and 3 and included minor grammatical scrivener's errors. We request the Board consider amending the resolution to the version before you with the corrected Fiscal Year 21 Budget of \$3,212,849 and the corrected scrivener's errors.

Commissioner Move to Amend Resolution RR2023-007.  
Commissioner Second to Amend Resolution RR2023-007.  
Board discussion.

Roll call Vote to approve amended Resolution RR2023-007 with the corrected Fiscal Year 21 Budget of \$3,212,849 and the corrected scrivener's errors:

Roll call vote. Approved Unanimously. Motion Carried.

No further Staff Discussion regarding the Second Reading of RR2023-007.  
Board Discussion: None  
Roll call vote. Approved Unanimously. Motion Carried.

**ITEM 9 New Business**

**9.1 Purchasing Resolutions Requiring One Reading for Adoption: None**



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**9.2 Single Reading Resolutions Requiring One Reading for Adoption:  
None**

**9.3 Two Reading Resolutions Requiring Two Readings for Adoption:**

**9.3a Resolution RR2023-008: Adopt Policy P10-107: Advisory  
Committee Policy (First Reading)**

Commissioner so moved;  
Commissioner: Second.  
Memo Overview by Executive Director Ally Bujacich  
Board discussion: None  
Second Reading will be at the May 16, 2023 Regular Meeting.

**ITEM 10 Comments by Board**

Reiterate appreciation to Executive Director Ally Bujacich for the state appropriation of 1 Million dollars for CRC and thanks to Representative Hutchins, Representative Caldier, and Senator Randall and the legislature.

**ITEM 11 Next Board Meetings**


May 16, 2023 Study Session at 5:00 pm and Regular Meeting at 6:00 pm at the Arletta Schoolhouse at Hales Pass Park - 3507 Ray Nash Drive NW, Gig Harbor, WA 98335

**ITEM 12 Adjournment 7:13 PM**


## BOARD OF PARK COMMISSIONERS MEETING PROCEDURES

The Board of Park Commissioners encourages the public to attend its Board meetings. All persons who attend Board meetings must comply with Board Policy P10-106 providing for the Rules of Decorum at Board Meetings. This Policy is to preserve order and decorum and discourage conduct that disrupts, disturbs, or otherwise impedes the orderly conduct of Board meetings. A copy of the policy is available at each meeting and at [www.penmetparks.org](http://www.penmetparks.org).

Approved By the Board on 5/16/2023

  
Steve Nixon, Board President

  
Maryellen "Missy" Hill, Board Clerk

  
Attest: Ally Bujacich

Submitted by: Robyn Readwin, Board Secretary